



## What is the President's Role?

The President is looked to as a leader of the school's parent community and is elected each year at the Annual General Meeting of the Association.

The President is responsible for:

- The successful functioning of the P&C Association;
- The attainment of the P&C Association's objectives;
- Ensuring that the P&C Association takes part in decision-making processes in the school;
- Fostering fair participation of all members and ensuring that all new members are made to feel welcome;
- Supporting volunteers;
- Consistent adherence to the Constitution;
- Acting as the P&C Association's spokesperson when public statements or actions are needed;
- Setting up lines of communication with the Principal;
- Being a signatory on the Association's bank accounts;
- Chairing meetings.

The President has the same voting rights as any member of the P&C, although often refrains when in the chair, so as not to influence the rest of the meeting and they must remain impartial at all times. The President must at all times be aware of the appearance or potential for conflict of interest in this critical role and is responsible for managing self or member incidence should they arise.

The President is not authorised to make autonomous decisions and should ensure that all public statements accurately represent the views of the P&C.

The President, as a member of all Sub-Committees, should be notified of all Sub-Committee meetings.

### Frequently Asked Questions

- **Does the President have a casting vote in the event of a tied vote?**

No. The President, or the person chairing the meeting, does not have a casting vote. In the event of a tied vote the motion would be lost.

- **Can the President make decisions for/on behalf of the P&C?**

All decisions **OF** the P&C are made **BY** the P&C. The P&C is the members and these decisions must be made at a properly convened meeting of the P&C – General or Special. The Executive are responsible for carrying out those decisions and no authority has been invested to the President in the Constitution.

### Relevant Links

Prescribed Constitution, clause 5 – Prescribed Constitution

Standard Constitution, clause 5 – Standard Constitution